

30 October 2023

Dear Parent/Carer

Engage Department Celebration Assembly – Diamonds, Discovery, Emeralds & Sapphire

We are pleased to cordially invite you to Engage Department Celebration Assembly. An assembly is being held as an opportunity for class groups to share the wonderful work, achievements and experiences of our pupils from over the course of the term.

For the Engage Department, the assembly will take place in the main hall on Friday 8th December. Please arrive at 9.45am for a 10.00am start. We will aim to finish at approximately 10.45am.

Please indicate whether you will be attending the assembly. Unfortunately, as space is limited, and in order to comply with Fire Safety regulations, we will need to ensure that we do not exceed the maximum number of persons allowed, therefore places will be limited to 2 adults per child.

We very much look forward to seeing you should you be able to attend.

Yours Faithfully

Caroline Jaques

Caroline Jaques
Assistant Principal for Engage & EYFS

Let's Celebrate!



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Ms Angela Howe, BA Hons, NPQSL
Principal

Engage Department Celebration Assembly – Diamonds, Discovery, Emeralds & Sapphire

I **WILL / WILL NOT** be attending the Celebration Assembly on:

Friday 8 December, arriving at 9.45am for 10.00am assembly

I would like to reserve spaces (Maximum of 2 adults per child)

Child's Name

Class

Signature:
Parent/Carer Signature

Date: