

Parental Engagement Schedule for Academic Year 2024/25 - Parent/Carer

Term	Activity	Date/Times	Department	Comments/Actions
Term 1	Whole School Newsletter – Principal's Welcome, AP's introduction to their department, safeguarding summary from LH, Parental Engagement schedule and any other diary dates, contact books – an explanation of the expectation of staff to provide information	By 16 th September 2024	Principal, ALL Assistant Principals and Ginny	Newsletter will be shared with parents via Weduc, Facebook and Website
Term 1	Meadowfield School Open Day / Workshops – APS to share information on their Pathway, Di & Ella to share information on Medication and IHCPs, Wellbeing to share their work with families and agencies, Subject Leads to share information on subjects, Charissa to share EfL and Zoe Grainger to share EHCP and PCR process.	To be held during September 24 – Date to be confirmed	EYFS Engage Explore Explore Enquire 6 th Form Medication/IHCP Wellbeing Subject Leads Exams & Assessment EHCP/PCR	Letter of invitation to be sent September 2024 to be held in the MIDAS Centre Whole school including Sunny Bank, Fulston & 6th Form
Term 1	Jeans for Genes Day	Monday 16 th September 2024	Whole School Satellites Sunny Bank & Fulston to follow Sunny Bank School and Fulston Manor School charity dates	Letter to be sent closer to the date – non-uniform and donation
Term 2 To take place 3 rd week onwards	Celebration Assemblies	TBC	Whole School including 6 th Form Sunny Bank to follow Sunny Bank Primary School Open Events. Fulston - Parents will be invited to an Open Afternoon to be held in the class	Invitation letter sent in Term 1
Term 2	Facebook Upload	Week commencing 16 th December 2024	Whole School	Class contributions will be on the Meadowfield Facebook page before the end of term
Term 2	Provision Plans	Sent home 9 th December 2024 Meetings w/c 16 th December 2024	Whole School where appropriate depending on PCR review dates	Report and covering letter with invite to receive further information or meeting if required
Term 2	Children in Need Day	Friday 15 th November 2024	Whole School Satellites Sunny Bank & Fulston to follow Sunny Bank School and Fulston Manor School charity dates	Letter to be sent closer to the date – non-uniform and donation

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Term 2	Christmas Jumper Day	Thursday 7 th December 2024	Whole School Satellites Sunny Bank & Fulston to follow Sunny Bank School and Fulston Manor School charity dates	Letter to be sent closer to the date – non-uniform and donation
Term 3 To take place 3 rd week onwards	Open Afternoons	TBC	Whole School including 6 th Form Sunny Bank to follow Sunny Bank Primary School Open Events. Fulston - Parents will be invited to an Open Afternoon to be held in the class	Invitation letter sent in Term 2
Term 3	World Book Day	Thursday 6 th March 2025	Whole School Satellites Sunny Bank & Fulston to follow Sunny Bank School and Fulston Manor School dates	Letter to be sent closer to the date – non-uniform and donation
Term 3	Red Nose Day	TBC	Whole School Satellites Sunny Bank & Fulston to follow Sunny Bank School and Fulston Manor School charity dates	Letter to be sent closer to the date – non-uniform and donation
Term 4 To take place 3 rd week onwards	Celebration Assemblies	TBC	Whole School including 6 th Form Sunny Bank to follow Sunny Bank Primary School Open Events. Fulston - Parents will be invited to an Open Afternoon to be held in the class	Invitation letter sent in Term 3
Term 4	Provision Plans	Sent home 17 th March 2025 Meetings w/c 24 th March 2025	Whole School where appropriate depending on PCR review dates	Report and covering letter with invite to receive further information or meeting if required
Term 4	Facebook Upload	Week commencing 17 th March 2025	Whole School	Class contributions will be on the Meadowfield Facebook page before the end of term
Term 5	Parent Consultation Evening – Face-to-Face	TBC May 2025 4.30pm – 7.00pm	Whole School 6 th Form to be held at Ufton Lane Sunny Bank & Fulston – held on Swanstree site	Letter of invitation to follow
Term 5	Parent Consultation Evening – Teams/Telephone	TBC 2025 3.30pm – 5.00pm	Whole School	Letter of invitation to follow
Term 5	Facebook Upload	Week commencing 19 th May 2025	Whole School	Class contributions will be on the Meadowfield Facebook page before the end of term
Term 6	Sports Week	TBC	Whole School including 6 th Form Willow/Aspen will follow Sunny Bank Fulston - tbc	Letter of invitation to follow

Term	Activity	Date/Times	Department	Comments/Actions
Term 6	Provision Plans	Sent home 7 th July 2025 Meetings w/c 14 th July 2025	Whole School where appropriate depending on PCR review dates	Report and covering letter with invite to receive further information or meeting if required
Term 6	Class Change Letter & School Reports (EFL)	Week commencing 14 th July 2025	Whole School	Letters to be sent in accordance with timeframe
Term 6	Whole School Newsletter	Sent home w/c 21 st July 2025	Whole School	Newsletter will be shared with parents via Weduc, Facebook and Website
TBC	Music Concerts Coffee Mornings Workshops	TBC		Where possible parents/carers will be invited but it may not always be possible to accommodate parents/carers and/or siblings

KEY
Newsletter and Facebook communication
Parent Consultations
Open Afternoons and Celebration Assemblies
Provision Plans/Class Change/Reports
Charity and Event Days