



Meadowfield School  
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Ms Angela Howe, BA Hons, NPQSL  
Principal

28 February 2024

Dear Parent/Carer

**Engage Department Celebration Assembly – Diamonds, Discovery, Emeralds & Sapphire**

We are pleased to cordially invite you to Engage Department Celebration Assembly. An assembly is being held as an opportunity for class groups to share the wonderful work, achievements and experiences of our pupils from over the course of the term.

For the Engage Department, the assembly will take place in the main hall on Friday 15 March 2024. Please arrive at 9.45am for a 10.00am start. We will aim to finish at approximately 10.45am.

Please indicate whether you will be attending the assembly. Unfortunately, as space is limited, and in order to comply with Fire Safety regulations, we will need to ensure that we do not exceed the maximum number of persons allowed, therefore places will be limited to 2 adults per child.

We very much look forward to seeing you should you be able to attend.

Yours Faithfully

*Caroline Jaques*

Caroline Jaques  
Assistant Principal for Engage & EYFS



✂-----Please return to the School-----

**Engage Department Celebration Assembly – Diamonds, Discovery, Emeralds & Sapphire**

I **WILL / WILL NOT** be attending the Celebration Assembly on:

**Friday 15 March arriving at 09:45 for a 10:00am assembly.**

I would like to reserve ..... spaces (Maximum of 2 adults per child, sorry we cannot include siblings)

Child's Name .....

Class .....

Signature: .....  
Parent/Carer Signature

Date: .....

