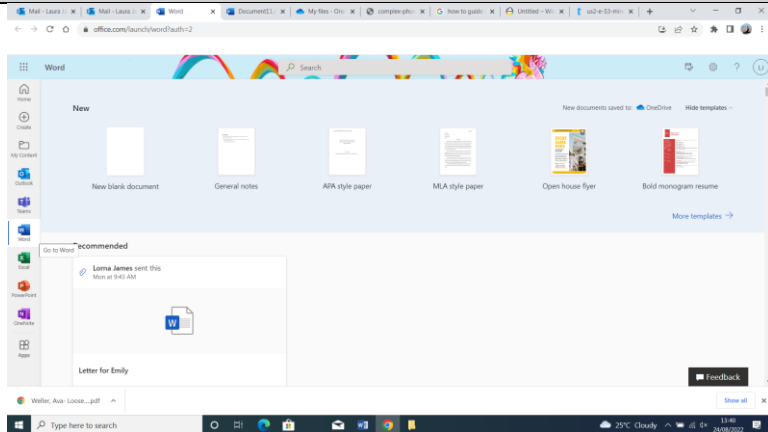


How to use... Immersive Reader

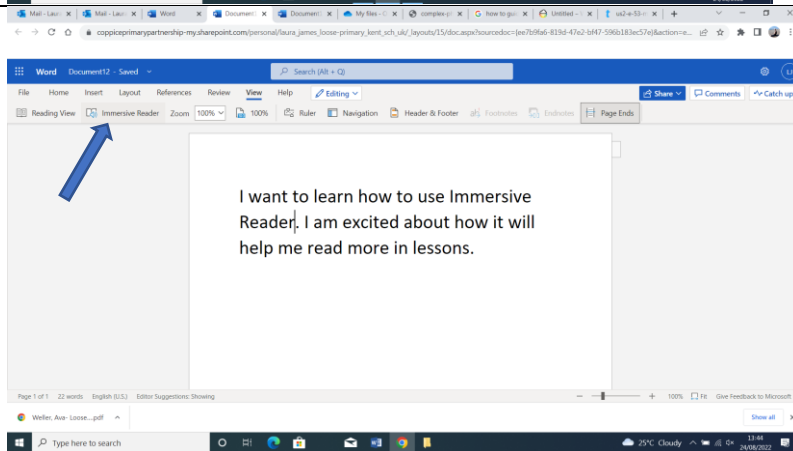


Open Microsoft Word within **Office 365**

Open New Word Document

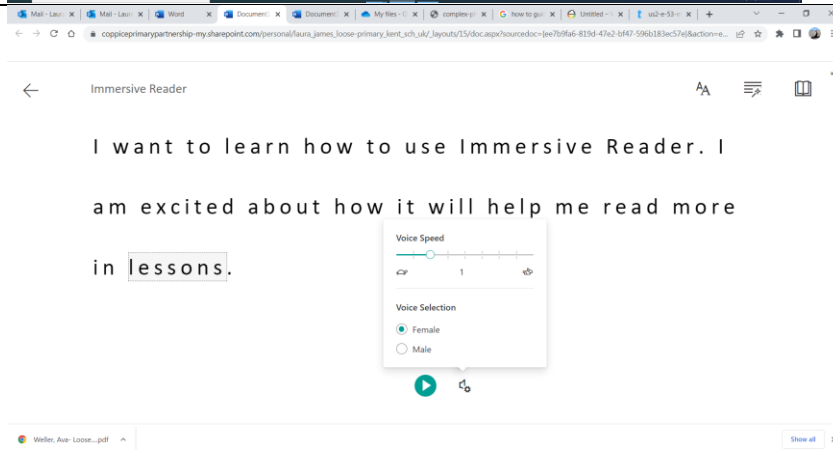
OR

Open existing Document from One Drive or a shared library



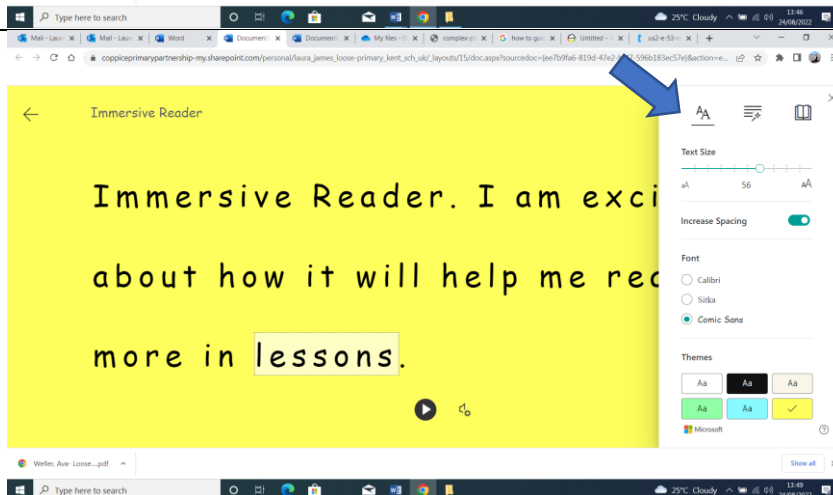
Click on the **View** tab.

Click on **Immersive Reader**.



Use the '**Play**' button to read.

Change the **voice** and **speed** setting.



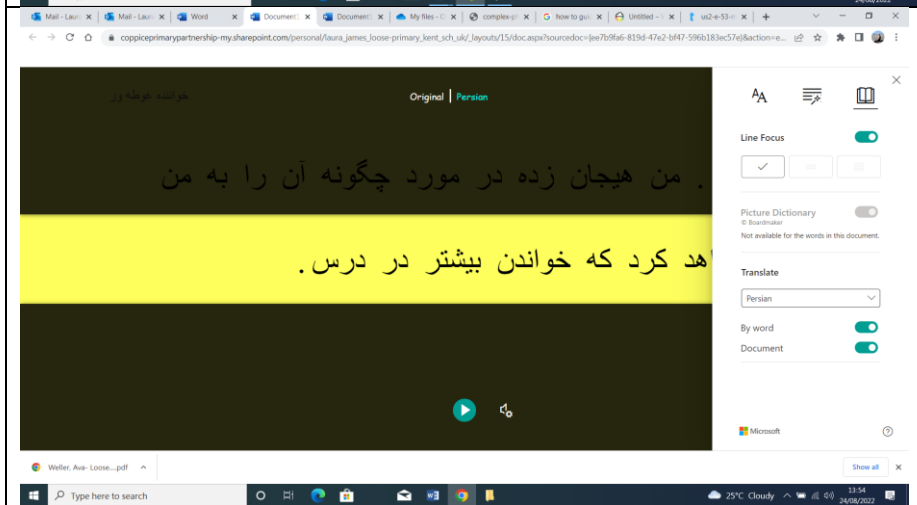
Use the **AA** button to:

- Increase font
- Change font
- Change background colour
- Increase spacing



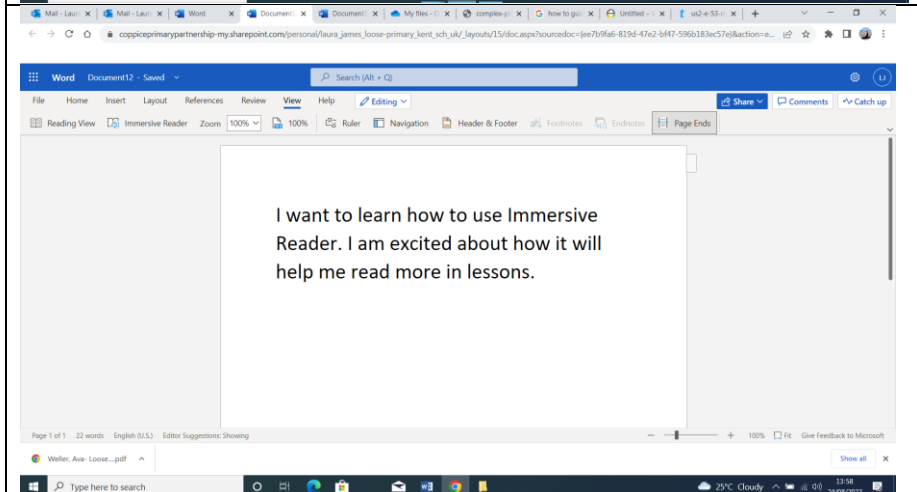
Use the **wand**:

- Amend grammar options
- Show syllables
- Show word classes



Use the **book**:

- Show one line in focus
- Translate to another language



Click 'Immersive Reader' again to return to Word.



Don't forget your headphones!



When to use?

- When you type your sentences and want help reading them back.
- When you have lots to read in class
- When you want to hear a story or text again to help you remember.

